

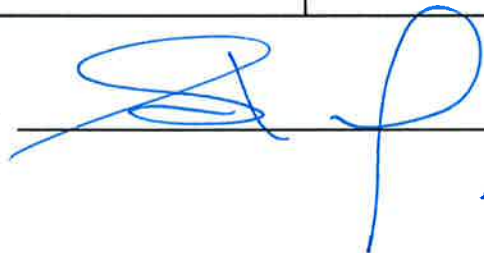
Chatham-Kent Children's Services - Summary of 2015 to March 31, 2016 Perquisites/Hospitality

The term perquisites, or perks, refer to a privilege that is provided to an individual or to a group of individuals, provides a personal benefit, and is not generally available to others.

Title of staff requesting approval	Department	Description for a business-related requirement	Type/Description of Expense (eg. Meal, Hotel)	Who Preapproved	Date of Preapproval	Date of Approval
Manager to Executive Director	Volunteer Services	Volunteer recognition event	Appetizers, beverages & desserts to volunteers and staff that volunteered to participate in event	Executive Director	Feb 27/15	Feb 27/15
Executive Assistant to Executive Director and Sr. Director of Protection Services	Administration	Consultant hired to facilitate a "team building" process for senior management team. Focus group with direct reports	Lunch & beverages for staff & consultant	Executive Director	Mar 18/15	Mar 18/15
Executive Assistant to Executive Director	Administration	Strategic Plan Community Meeting	Daytime event with food and non-alcoholic beverages for numerous community partners, executive director and senior management.	Executive Director	May 7/15	May 28/15
Executive Assistant to Executive Director	Administration	One day event calling to action issues relating to Children & Youth hosted by CKCS, WECAS, Elgin CAS	Folding tote bag with all 3 agencies logo's added to them to participants	Executive Director	May 7/15	June 4/15
Executive Assistant to Executive Director	Administration	Annual general meeting for Board of Directors and Foundation Board	Morning event with food and non-alcoholic beverages for board members, community partners and staff	Executive Director	May 11/15	June 24/15
Supervisor to Manager	Family Services	Motivational Interviewing/Stages of Change/Harm Reduction Training	Coffee, tea, light health snacks of muffins, banana bread, and fruit to various staff participants	Executive Director	Jun 11/15	Jun 11/15
Executive Assistant to Executive Director	Administration	Signs of Safety Implementation/Training	Non-alcoholic beverages and lunch for 6 staff and 1 trainer	Executive Director	Jun 16/15	Jun 19/15
Manager to Executive Assistant	Administration	Complete the development of the Joint Protocol for Student Achievements	Working lunch to accommodate schedules to manager and staff	Executive Director	Jun 24/15	Jun 30/15
Supervisor to Manager	Kinship Services	Kinship Awareness Week - Recognition of employees and program	Cake, cupcakes, and coffee to program employees and clients	Executive Director	Jun 5/15	Jun 5/15
Executive Assistant to Executive Director	Administration	Board Meeting Sept 2015 - June 2016 General/Finance & Property Committee, and Governance Committee	Light meal and non-alcoholic beverages to managers and senior management	Executive Director	Sep 04/15	Sep-Jun 2016

Executive Assistant to Executive Director	Administration	All Staff Meeting - Update staff on agency business and congratulatory "kick off" to Lead Agency/ CPIN	Daytime event with food and non-alcoholic beverages to all staff	Executive Director	Sep 23/15	Sep 23/15
Executive Assistant to Executive Director	Administration	CPIN Change Management & Data Migration Training	Lunch - sandwiches/wraps, veggies, and water numerous agency staff	Executive Director	Sep 23/15	Oct 02/15
Resource Worker to Supervisor	Resource	Foster Parent appreciation event.	Dinner - Pizza, salad, desserts, pop, water, coffee, and tea to Foster families and volunteering staff	Executive Director	Oct 14/15	Oct 21/15
Executive Assistant to Executive Director	Administration	CK Community Leader's Cabinet (CKCLC) work collectively to improve the quality of life in Chatham-Kent	Daytime event with healthy snacks, tea, coffee and municipal tap water to numerous community partners and the executive director	Executive Director	Oct 28/15	Oct 29/15
Manager to Executive Assistant	Family Services	Chatham Goodfellows Annual Dinner	Dinner tickets for supervisor and volunteer coordinator	Executive Director	Oct 30/15	Nov 5/15
Executive Assistant to Executive Director	Administration	Senior Management team lunch	Daytime event with food and non-alcoholic beverages to senior management	Executive Director	Nov 16/15	Nov 25/15
Supervisor to Manager	Mental Health	Path to School Entry Night - A community collaboration with LKDSB, SCDSB and CTC.	Provide water, coffee, tea and dessert for parents and attending supervisors	Executive Director	Nov 17/15	Nov 25/15
Supervisor to Manager	Early Years	Clear Writing / Supervisor Support to enhance staff leadership skills	A catered lunch for 12 people including CKCS staff	Executive Director	Nov 23/15	Nov 26/15
Executive Assistant to Executive Director	Administration	All Staff Meeting and appreciation event	Daytime event with Christmas treats and coffee, water, and juice to all staff	Executive Director	Dec 03/15	Dec 16/15
Director of Services to Executive Director	Mental Health	Doors of Hope Walk in Grand Opening - Introduction to the community	Beverages and cupcakes to community and staff	Executive Director	Dec 14/15	Dec 15/15
Manager to Executive Director	Mental Health	Walk in Clinic - Snacks provided to assist with providing a welcoming environment	Snacks to clients and staff	Executive Director	1/29/2016	2/1/2016
Manager to Executive Director	OEYC	Personal Wellness Day - Annual Training	Continental breakfast and lunch provided to registrants, including staff	Executive Director	3/21/2016	4/4/2016

Authorized Signature:



(Executive Director)